

PARTICIPATION / RESERVATION FORM
SEND TO: ✉ Feira Internacional de Galicia Abanca – Avenida Recinto Ferial s/n 36540 Silleda (Pontevedra-España) 📧 turrexpo@feiragalicia.com 📞 (+34) 986580865

Being interested in participating in the **12th edition of the Galician Tourism Show "Turexpo Galicia"**, which is to be held from **8 to 11 June 2023** in the ABANCA International Exhibition Centre of Galicia, we hereby request the contracting of the area which is indicated below in this Participation Form. We undertake to abide by the Specific Regulations for the Event, which appear in this document, the general regulations of the Organisation, which are available at www.feiragalicia.com/regulations, and any other provisions issued by the Event Management.

INFORMATION ON EXHIBITING COMPANY OR BODY

NAME OR COMPANY NAME		TAX CODE
TRADING NAME		WEBSITE
ADDRESS		POST CODE
CITY	PROVINCE	COUNTRY
TELEPHONE	FAX	EMAIL
FACEBOOK	TWITTER	INSTAGRAM
CONTACT PERSON		POST
EMAIL		TELEPHONE

Mark with an "X" if the invoicing data are different. You will be asked to provide this information at a later date.

SECTOR(S) ON SHOW:

- | | |
|--|--|
| <input type="checkbox"/> Cultural Tourism | <input type="checkbox"/> Camping - Caravanning |
| <input type="checkbox"/> Rural Tourism | <input type="checkbox"/> Religious Tourism |
| <input type="checkbox"/> Gastronomic Tourism | <input type="checkbox"/> Thermal Tourism |
| <input type="checkbox"/> Nature Tourism | <input type="checkbox"/> Wine Tourism |
| <input type="checkbox"/> Active tourism | <input type="checkbox"/> Golf Area |
| <input type="checkbox"/> Congress Tourism | <input type="checkbox"/> Nautical Tourism |
| | <input type="checkbox"/> Others |

PRODUCTS ON SHOW:

ACTIVITY/ACTIVITIES

- | |
|---|
| <input type="checkbox"/> Official Institutions |
| <input type="checkbox"/> Specialised Tourism Offer |
| <input type="checkbox"/> Wholesalers, Travel Agencies |
| <input type="checkbox"/> Accommodation |
| <input type="checkbox"/> Press |
| <input type="checkbox"/> Transportation |
| <input type="checkbox"/> Others |

APPLICATION FOR SPACE AND GENERAL RATES 2023 (not including VAT +10%)
TYPES OF CONTRACTING

Select the desired mode of participation with an "X" and, where appropriate, indicate therein the applicable tariff and/or the m² requested (minimum 9 m²).

OPTION A: ONLY SPACE 26,00 €/m²

AREA REQUEST (m²):
The hiring or fitting of new carpet, or another type of flooring of superior characteristics, is mandatory.

OPTION B: SPACE + MODULAR STAND 58,00 €/m²

AREA REQUEST (m²):
Electricity consumption is not included in the price.

OPTION C: SPACE + DESIGNER STAND (Depending on budget) 26,00 €/m²

AREA REQUEST (m²):
The Organisation offers the exhibitor the possibility of asking us to prepare a bespoke stand in line with a quotation.

OPTION D: SPECIAL OFFERS

- | | | |
|---|-------------------|----------------------------------|
| <input type="checkbox"/> TURN KEY OFFER | 9 m ² | <input type="checkbox"/> 680 € |
| <input type="checkbox"/> TURN KEY OFFER | 12 m ² | <input type="checkbox"/> 830 € |
| <input type="checkbox"/> TURN KEY OFFER | 18 m ² | <input type="checkbox"/> 1.150 € |

These offers include: space + modular stand, electrical panel, connection and consumption, furniture (one counter, one round table, two chairs and a shelf) and registration fee.

OPTION E: GROUP PARTICIPATION (Depending on budget)

If you have selected this mode of participation, the Organisation will contact you to learn more about the project and furnish you with a quotation tailored to your needs.

DISCOUNTS

Exhibitors who have participated in 1 or more fair events organised by the **ABANCA International Exhibition Centre of Galicia since 5 de June 2022** will receive a discount, only on the price of the floorspace, according to the following criteria:

- | | |
|---|--|
| <input type="checkbox"/> 1 event | <input type="checkbox"/> at 5% discount |
| <input type="checkbox"/> 2 or more events | <input type="checkbox"/> at 10% discount |

COMPULSORY REGISTRATION FEE

Compulsory Registration Fee: 45 €

This fee includes the opening of the file and the administrative processing thereof, inclusion in the official catalogue, initial cleaning of the contracted space, as well as accreditation, parking passes and free invitations, in a number proportional to the number of m² contracted.

INSURANCE

The exhibitor must take out a civil liability policy covering attendance at fairs for any possible damage to a third party.

Further information on the Organisation's General Regulations is available at www.feiragalicia.com/regulations

FAIR SERVICES

Having received this Participation Form, the Organisation will contact you in order to provide you with the Service Contracting Form.

You may also check the fair services available, as well as the current tariffs for the same and the regulations applicable, at www.feiragalicia.com/rates

PAYMENT AND CONTRACTING TERMS

▶ **1st PAYMENT:** For the Reservation of floorspace to be accepted, this Participation Form, duly filled in and signed, must be accompanied by a deposit of 25% for the amount corresponding to the area requested (including VAT), with a minimum of €150 set. Payment must be made in cash, cheque or bank transfer in favour of FUNDACIÓN SEMANA VERDE DE GALICIA, followed by the COMPANY'S NAME to:

ABANCA ES45 2080 5062 96 3110005814 | BIC (SWIFT CODE): CAGLESMMXXX

▶ **2nd PAYMENT:** Unless indicated otherwise, the exhibitor must **pay the amount outstanding** of the total sum corresponding to the floor space and services contracted (including VAT), having deducted the quantities paid to account, **prior to 24 May 2023**, 15 days before the commencement of activities.

▶ **IMPORTANT:** Services contracted at the last moment must be paid for when they are contracted.
No location will be offered until the first payment has been made.
In turn-key offers, 25% of the initial payment will be calculated on the total amount of said offer.

OTHER CONDITIONS FOR PARTICIPATION

1. ADMISSION AND ACCEPTANCE OF REGULATIONS

- 1.1. Exhibitors, through their mere registration, accept the General Regulations of the Foundation, which are available at www.feiragalicia.com/regulations, as well as the Specific Regulations for each trade fair, and any other provision issued by the Event Management
- 1.2. The admission of applications and the assignment of floor space are the sole competence of the Management of the ABANCA International Exhibition Centre of Galicia
- 1.3. The Organisation may reject a request if the products are not in line with the theme of the event, or are not listed in the classification.

2. LOCATION, DATES AND OPENING TIMES

- 2.1. The 12th edition of the **Galician Tourism Show "Turexpo Galicia"** will be held in the ABANCA International Exhibition Centre of Galicia from 8 to 11 June 2023, between 10 AM and 8 PM on Thursday and Friday, and from 10 AM to 9 PM on Saturday and Sunday.
- 2.2. Exhibitors will have access to the stands from 9 AM until 9:30 PM. The organisation recommend that stands be manned until the premises is vacated.
- 2.3. The exhibitor will be obliged to occupy and remain at the stand, as well as to display the products related with the theme of the event, throughout the entire duration of the same.

3. CONTRACTING OF SPACE/SERVICES AND PAYMENT METHOD

- 3.1. The floor space and services are contracted in accordance with the indications, payment methods and deadlines that appear in this Participation Form.
- 3.2. The closing date for contracting floor space is 9 May 2023, thirty days prior to the commencement of activities.
- 3.3. The closing date for contracting all the services is 24 May 2023, fifteen days before the mounting of the even commences. A surcharge of 20% will be applied to any services requested after the deadline date, with the Foundation reserving the right to admit any such request. The cancellation of a service after 29 May 2023, within the 10 days prior to the commencement of the Event, well until the payment of 40% on the tariff for said service.
- 3.4. All invoices issued to the Exhibited by the Foundation will include the VAT currently in force, or any other tax which may be applicable at any time.

4. PREFERENCE IN THE AWARDING OF SPACES

- 4.1. Companies will be able to access the space allocation process once this Participation Form has been submitted, along with proof of the required payment.
- 4.2. Those companies which participated in the previous edition of the Galician Tourism Show "Turexpo Galicia" in 2021 and 2022 shall take precedence in the selection of floor space up until 9 February 2023, by delivering this Participation Form, duly filled in and signed, along with proof of payment of the required tariffs. As of the aforesaid date, the Event Organisation may have space for other companies and bodies interested in participating.

5. OPENING HOURS FOR ASSEMBLY, DISMOUNTING AND REMOVAL OF MERCHANDISE

- **Assembly of designer stand:**
2/06/2023 to 7/06/2023 from 09:00 to 14:00 h. and from 15:00 to 19:00 h.
- **Intake of merchandise and decoration of stands:**
7/06/2023 from 09:00 to 14:00 h. and from 15:00 to 19:00 h.
- **Packaging and shipping of merchandise:**
12-13/06/2023 from 09:00 to 14:00 h. and from 15:00 to 19:00 h.
- As of 18:00 h. on 7/06/2023, vehicles will not be allowed to enter the pavilions
- Exhibitors may find more detailed information regarding the regulations on mounting and is installation of spaces, intake/shipping of merchandise, etc. in the General Regulations.

6. REGULATIONS FOR ASSEMBLING DESIGNER SPACES OR STANDS

- 6.1. Those companies opting for the free-design construction of their stand must send the PROJECT to the Foundation's Technical Services Department [Dirección de Servicios Técnicos] before the 9 May 2023 thirty days before the commencement of the event.
- 6.2. The company in charge of the assembly of a space or stand must pay to the foundation, before the work starts, the assembly rights (3 €/m²) that appear in the current rate sheet, in concept of electrical check, consumption, use, etc.
- 6.3. Exhibitors can find more detailed information regarding the regulations on the mounting and installation of spaces, the carrying out electrical installations etc. in the Foundation's General Regulations.

7. ACCREDITATION, PARKING PASSES AND INVITATIONS

- 7.1. Exhibitors will be sent free accreditation, parking passes and invitations, at an amount proportional to the m² of floor space contracted.

8. INSURANCE, SECURITY OF PREMISES AND EXEMPTION FROM LIABILITY

- 8.1. The exhibitor must take out a civil liability policy covering attendance at fairs for any possible damage to a third party.
- 8.2. In no case may exhibitors make any claim against the institution (organiser) or the employees thereof, for any damage caused to third parties, or for the loss of or damage to material and objects on the stand.
- 8.3. Exhibitors can obtain more detailed information in the General Regulations of the Foundation.

9. OFFICIAL EVENT CATALOGUE

- 9.1. Once the Participation Form has been received, the Organisation will send each exhibitor the form for inclusion into the Official Event Catalogue.
- 9.2. Failure to receive this form, duly completed by the exhibitor in line with instructions given therein, will authorise the Organisation to make use of the data appearing Participation Form and included the same in the Official Event Catalogue.

VALIDITY OF THE CONTRACT

This document reflects the Exhibitor's requests. The Organisation reserves the right of admission and the right to modify the floor space requested in line with availability. The floors pace will be considered to have been contracted definitively when the exhibitor receives a copy of this form, with the data filled in, and bearing the signature and stamp of the organisation, provided the exhibitor complies with the participation regulations.

In _____, on ___ of _____ 20__
Signature and company seal

TO BE FILLED IN BY THE ORGANISATION

SECTOR	PAVILION - AREA	STAND - PLOT	LENGTH (m)	WIDTH (m)	TOTAL AREA (m ²)

SEAL OF THE ORGANISATION

In _____, on ___ of _____ 20__
This application is hereby approved

In accordance with the provisions of General Regulation (EU) 2016/679 on Data Protection, we hereby inform you that the data provided during the provision of the service will be incorporated into Processing Activity owned by SEMANA VERDE DE GALICIA, with Corporate Tax ID No. G 36.155.208 and registered office at Recinto Ferial s/n, 36.540, Silleda (Pontevedra). The purpose of this processing is customer contact management, event management, and contest organisation; preparation of quotations and service/product invoices; compliance with accounting and tax obligations, commercial management and the sending of information on events/activities. You will be duly notified of any disclosure of your personal data to third parties which requires your prior consent.

You may exercise your rights of access, rectification, deletion, limitation, opposition and portability at any time, in writing, accompanied by a copy of an official identification document, to the above address. Also, and in the same manner, you may revoke the consent given to be sent commercial communications, in accordance with the provisions of Law 34/2002.

I declare that I understand and accept the Privacy Policy of the website www.feiragalicia.com

Lastly, the company hereby informs you that by signing this document, you give your consent to the processing of your data for the above-mentioned purposes.